

**MINUTES OF THE
ONE-THOUSAND FIFTY-SIXTH MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

JULY 23, 2013

BE IT REMEMBERED, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Boardroom, Central Engine House, 4849 Highway 109 , Eureka, Missouri 63025, on Tuesday, July 23, 2013, at 1930 hours (7:30 p.m.). At the above time and place there were present:

ROLL

| | |
|-----------------------|---------------------------|
| Patrick Feder | -- Chairman and Director |
| Francis B. Oberkramer | -- Treasurer and Director |
| Charles E. Kuhn | -- Secretary and Director |

Fire Chief Greg Brown
District Counsel Patrick Butler

Guests in attendance - various members of the paid and volunteer staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

II. Communications: none.

III. Public Comments: none.

IV. Budget: none.

V. Land Agreements: none.

VI. Old Business: none.

VII. New Business: none.

On motion made by Director Oberkramer and seconded by Director Kuhn, the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the aforementioned amendments.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the July 9, 2013 meeting.

The Minutes of the July 9, 2013 meeting of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Feder, seconded by Director Oberkramer, the following resolution was unanimously approved and accepted:

“RESOLVED, that the Minutes of the Board of Directors’ Meeting of July 9, 2013 are hereby approved as presented.”

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

| | |
|--------------------------------|-------|
| Director Francis B. Oberkramcr | - Aye |
| Director Pat Feder | - Aye |
| Director Charles E. Kuhn | - Aye |

II Pension Issues

None.

III. COMMUNICATIONS

The Chairman next called for discussion of Communications.

A. Thank You letter from Creative Expressions

Chief Brown presented a Thank You letter from the Creative Expressions. A copy of the communication is attached hereto and incorporated herein by reference

B. Thank You letter from Stroup Family

Chief Brown presented a Thank You letter from the Stroup Family. A copy of the communication is attached hereto and incorporated herein by reference

C. Thank You letter from Camp Rainbow

Chief Brown presented a Thank You letter from the Camp Rainbow. A copy of the communication is attached hereto and incorporated herein by reference

IV. PUBLIC COMMENTS

The Chairman next called for Public Comments.

V. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Feder, and seconded by Director Oberkramer, and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
JULY 23, 2013**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, July 23, 2013, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

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|--------------------------------|-------|
| Director Francis B. Oberkramer | - Aye |
| Director Pat Feder | - Aye |
| Director Charles E. Kuhn | - Aye |

B. 2012 Audit Report

Chief Brown presented Kent McCoy's 2012 audit to the Board and Mr. McCoy also attended the meeting and thoroughly reviewed his audit report with the Board. Mr. McCoy reviewed his report and advised the Board of some new policies and procedures that he had recommended in his report. A general discussion was held regarding the report. Mr. McCoy stated that based upon his audit, the financial practices of the District were very good and that the District's accounting methods complied with the generally accepted accounting standards for public entities.

Following discussion, and on motion by Director Kuhn, seconded by Director Feder, the following resolution was unanimously approved and accepted:

“RESOLVED, that the 2012 audit report from McCoy & Associates is received by the District and shall be forwarded to the State Auditor's Office.” The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

| | |
|--------------------------------|-------|
| Director Francis B. Oberkramer | - Aye |
| Director Pat Feder | - Aye |
| Director Charles Kuhn | - Aye |

VI. LAND AGREEMENT

There being no further budgetary matters, the Chairman then requested the presentation of any Land Agreements.

Chief Brown and Fire Marshal Mullins advised the Board of Directors that no Land Agreements were necessary at this time.

VII. OLD BUSINESS

The Chairman then called the next item on the agenda: Old Business.

A. Open Energy Audit Bids

Chief Brown presented to the Board the bids for the Investment Grade Energy Audit. The only sealed bid submitted was from M360. Chairman Feder opened the bid and a general discussion was held. The Board could not determine the amount of the bid. The bid was referred for review to staff.

B. Capital Improvement Projects

Chief Brown provided an update to the Board concerning the list of proposed capital projects for the next several years related to the on-going bonds issued by the District. He reported that the committee will be working with the District's bond counsel and financial advisors to prepare a proposed plan for the third-round of bond issuances as part of the capital improvement plans. He stated that the will provide an update to the Board at the next meeting.

C. Open Bids for Energy Audit

Chief Brown informed the Board that the District had received only one (1) bid for the energy audit, but that an advertisement for RFP was not properly placed.

A general discussion was held.

Following discussion, and on motion by Director Feder, seconded by Director Oberkramer, the bid opening was postponed until July 23, 2013 to allow for advertisement of the request for RFP, and the motion was unanimously approved and accepted:

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|--------------------------------|-------|
| Director Francis B. Oberkramer | - Aye |
| Director Pat Feder | - Aye |
| Director Charles Kuhn | - Aye |

D. Fire Academy Tuition Agreement

Chief Brown stated that the Board needed to approve the Fire Academy Tuition reimbursement agreement for Steve McKinney, under which the District will pay the cost of the tuition, but that employee must repay the tuition if he leaves the employment of the District within two years of graduation.

Following discussion, and on motion by Director Kuhn, seconded by Director Feder, the agreement was unanimously approved and accepted:

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

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|--------------------------------|-------|
| Director Francis B. Oberkramer | - Aye |
| Director Pat Feder | - Aye |
| Director Charles Kuhn | - Aye |

E. Tattoo Policy - Revised

Chief Brown presented to the Board the updated and revised Tattoo policy that had been approved by the Labor-Management Committee. A written copy of the proposed new policy was presented to the Board for review.

A general discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Feder, the agreement was unanimously approved and accepted:

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

| | |
|--------------------------------|-------|
| Director Francis B. Oberkramer | - Aye |
| Director Pat Feder | - Aye |
| Director Charles Kuhn | - Aye |

VI. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. Quarterly Reports

Chief Brown presented to the Board the 2nd Quarter quarterly reports for 2013.

A brief discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the quarterly reports were unanimously approved and accepted:

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|--------------------------------|-------|
| Director Francis B. Oberkramer | - Aye |
| Director Pat Feder | - Aye |
| Director Charles Kuhn | - Aye |

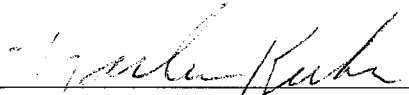
VII. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held Tuesday, August 13, 2013 at 1930 hours, Training Room, Eureka Fire Protection District, 4849 Highway 109, Eureka, Missouri 63025.

ADJOURNMENT

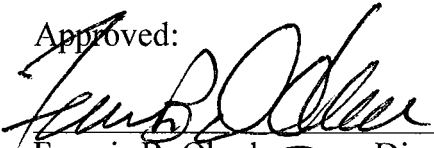
Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 2008 hours (8:08 p.m.).

Respectfully submitted,

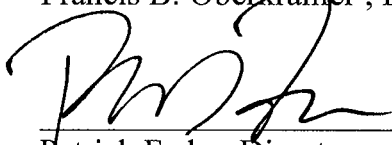


Charles E. Kuhn, Secretary,
Board of Directors

Approved:



Francis B. Oberkramer, Director 8/13/13
Date



Patrick Feder, Director 8/13/13
Date

AYE 

Charles E. Kuhn, Director 8/13/13
Date