

**MINUTES OF THE
ONE-THOUSANDTH FIFTY-EIGHTH MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

AUGUST 27, 2013

BE IT REMEMBERED, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Boardroom, Central Engine House, 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, August 27, 2013, at 1930 hours (7:30 p.m.). At the above time and place there were present:

ROLL

Patrick Feder	-- Chairman and Director
Francis B. Oberkramer	-- Treasurer and Director
Charles E. Kuhn	-- Secretary and Director

Fire Chief Greg Brown
District Counsel Patrick Butler

Guests in attendance - various members of the paid and volunteer staff

QUORUM

A quorum being present, the Director Feder called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

AMENDMENTS TO AGENDA

The Director Feder inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

II. Communications: none.

III. Public Comments: none.

IV. Budget: none.

V. Land Agreements: none.

VI. Old Business: none.

VII. New Business: none.

On motion made by Director Oberkramer and seconded by Director Kuhn, the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the aforementioned amendments.

I. APPROVAL OF PRIOR MINUTES

The Director Feder called for acceptance or rejection of meeting Minutes for the August 13, 2013 meeting.

The Minutes of the August 13, 2013 meeting of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the following resolution was unanimously approved and accepted:

“RESOLVED, that the Minutes of the Board of Directors’ Meeting of August 13, 2013 are hereby adopted and approved in their entirety as presented with the corrections made and suggested, if any.”.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramcr	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

II. COMMUNICATIONS

The Director Feder next called for discussion of Communications.

No items were presented for review.

III. PUBLIC COMMENTS

The Director Feder next called for Public Comments.

No comments were presented.

IV. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Director Feder next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Kuhn, and seconded by Director Oberkramer, and the following Resolution was unanimously adopted:

RESOLUTION ADOPTING THE TREASURER'S REPORT

**OF THE
EUREKA FIRE PROTECTION DISTRICT
AUGUST 27, 2013**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, August 27, 2013, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

B. Assessed Valuations

Chief Brown presented to the Board an updated set of assessed valuations from Jefferson County and he noted that there a few some minor adjustments to the valuations from Jefferson County, but that the changes did not impact the forecasted tax levy rate.

C. Preliminary Tax Rate

Chief Brown presented to the Board a letter from the District Auditor Kent McCoy in which he reviewed the projected 2013 tax levy rates based upon the current valuation reports from St. Louis County and Jefferson County.

V. LAND AGREEMENT

There being no further budgetary matters, the Director Feder then requested the presentation of any Land Agreements.

Chief Brown advised the Board of Directors he had no Land Agreements for consideration.

VI. OLD BUSINESS

The Director Feder then called the next item on the agenda: Old Business.

A. 48/96 Schedule

Chief Brown informed the Board that the Shop Steward was present and requested discussion on the proposed 48/96 Schedule. He also informed the Board that the staff officers had reviewed all scheduling and were prepared to modify scheduling to adjust to the 48/96 Schedule and that a revised set of work rules had been drafted to adjust to the new schedule. Chief Brown stated that the District will function on a 7-day work week based upon the 48/96 Schedule.

A general discussion was held. Director Oberkramer stated that he remained very concerned about whether a 48/96 Schedule would lead to a sleep deprivation issue in the event that not enough rest time is afforded to working personnel due to responding to excessive multiple calls with a 48-hour time period. Chief Brown stated that staff officers will track all on-duty personnel and make adjustments if necessary if an excessive amount of calls are required during any 48-hour time period that impacts a specific crew.

Director stated that he was in favor of the 48/96 Schedule except that he wanted it enacted on a 1-year trial basis prior to enacting in a permanent manner.

Following a discussion, and on motion by Director Feder, seconded by Director Kuhn, the Board of Directors being present and voting affirmatively, the motion to approve the proposed 48/96 Schedule was adopted and approved, subject to a 1-year trial period. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

B. Ordinance on Operational Policies

Chief Brown presented to the Chairman a proposed new ordinance to enact changes to the District's record keeping and sunshine law rules and regulations in light of a new statutory change to the Missouri Sunshine Law. The new statute allows governmental entities to close portions of their operational guidelines and emergency planning documents.

Following a discussion, and on motion by Director Oberkramer, seconded by Director Kuhn, the Board of Directors being present and voting affirmatively, the motion to approve the new ordinance pertaining to the changes in the Sunshine Law regulations was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

VII. NEW BUSINESS

There being no further Old Business matters, the Director Feder then requested the presentation of any New Business.

A. SAFER Grant Application

Chief Brown requested that the Board authorize the District to file an application for a SAFER Grant. If the SAFER Grant is awarded to the District, the grant will pay for the hiring of 3 full-time fighters/paramedics for 2 years.

Following a discussion, and on motion by Director Oberkramer, seconded by Director Kuhn, the Board of Directors being present and voting affirmatively, the motion to approve the SAFER Grant application was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

B. Explorer/Reserve Candidates Application

Chief Brown reported to the Board that the District had received an application for the Explorer program and that the individual was a good candidate.

Chief Brown reported to the Board that the District had received an application for the Reserve program and that the individual was a good candidate.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the following resolution was unanimously approved and accepted:

“RESOLVED, that Scott M. Sak is hereby added to the District Volunteer staff as a member of the Explorer program and that Rob Watkins is hereby added to the District Volunteer staff as a member of the Reserve program .” The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

VIII. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Director Feder stated that the next regular meeting of the Board of Directors shall be held Tuesday, September 13, 2013 at 1930 hours, Training Room, Eureka Fire Protection District, 4849 Highway 109, Eureka, Missouri.

ADJOURNMENT

Upon motion duly made, seconded, and unanimously approved, the Director Feder adjourned the general public meeting of the Board of Directors at 1955 hours (7:55 p.m.).

Respectfully submitted,




Charles E. Kuhn, Secretary,
Board of Directors

Approved:

Absent

Francis B. Oberkramer, Director Date



Patrick Feder, Director 9/23/13
Date



Charles E. Kuhn, Director Sept 24 / 13
Date