

**MINUTES OF THE  
ONE THOUSAND NINETY SIXTH MEETING  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
ST. LOUIS AND JEFFERSON COUNTIES  
STATE OF MISSOURI**

**APRIL 14, 2015**

**BE IT REMEMBERED**, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Boardroom, Central Engine House, 4849 Highway 109 , Eureka, Missouri 63025, on Tuesday, April 14, 2015, at 1930 hours (7:30 p.m.). At the above time and place there were present:

**ROLL**

Patrick Feder	-- Chairman and Director
Francis B. Oberkramer	-- Treasurer and Director
Charles E. Kuhn	-- Secretary and Director

Chief Greg Brown  
Assistant Chief Tomnitz  
District Counsel Patrick Butler

Guests in attendance - various members of the paid and volunteer staff

**QUORUM**

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

**AMENDMENTS TO AGENDA**

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:

**II. Communications:** none.

**III. Public Comments:** none.

**IV. Budget:** none.

**V. Land Agreements:** none.

**VI. Old Business:** none.

**VII. New Business:** none.

**I. APPROVAL OF PRIOR MINUTES**

The Chairman called for acceptance or rejection of meeting Minutes for the March 24, 2015 meeting.

The Minutes of the March 24, 2015 meeting of the Board of Directors were presented for review, modification, or approval. Following discussion, and on motion by Director Oberkramer, seconded by Director Feder, the following resolution was unanimously approved and accepted:

“RESOLVED, that the Minutes of the Board of Directors’ Meeting of March 24, 2015 are hereby adopted and approved in their entirety as presented with the corrections made and suggested, if any.”

The above Minutes of the March 24, 2015 meeting having been approved, the Chairman directed that the same be filed in the Minute Book for the purpose of recording all proceedings of the Board of Directors for the Eureka Fire Protection District.

**II. COMMUNICATIONS**

The Chairman next called for discussion of Communications.

**A. Property and Casualty Insurance Renewal**

Chief Brown had Deputy Chief Gabel present the renewal rates for the District's Property and Casualty Insurance. Deputy Chief Gabel and Jay Weinstein discussed the proposed renewal, reviewed the claims history, insured values, and policy features with the Board. A recommendation was made to stay with the current insurance carrier VFIS.

A general discussion was held.

Following a general discussion, a motion was duly made by Director Kuhn to approve the renewal with VFIS, and seconded by Director Feder, and the motion was unanimously adopted:

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

**B. Thank you from Den Pack 883**

Chief Brown presented the Thank You letter from the Den Pack 883. A copy of the communication was reviewed and discussed by the Board.

**C. Thank you from Boy Scout Troop 922**

Chief Brown presented the Thank You letter from the Boy Scout Troop 922. A copy of the communication was reviewed and discussed by the Board.

**D. Thank you from Central Baptist WEE School**

Chief Brown presented a Thank You letter from Central Baptist Church WEE School. A copy of the communication was reviewed and discussed by the Board.

**III. PUBLIC COMMENTS**

The Chairman next called for Public Comments.

No public comments were presented to the Board.

**V. BUDGET AND FINANCIAL MATTERS**

**A. Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Feder, and seconded by Director Kuhn, and the following Resolution was unanimously adopted:

**RESOLUTION  
ADOPTING THE TREASURER'S REPORT  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
APRIL 14, 2015**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, April 14, 2015, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

**Item B - Non binding tax rate letter**

Chief Brown informed the Board that the non-binding tax rate letter was due to St. Louis and Jefferson Counties by April 8, 2015. He provided a copy of the letter that was submitted to St. Louis County.

A general discussion was held.

**C. Firehouse Software**

Chief Brown presented a proposed termination letter to terminate the current contract that the District had with Firehouse Software due to the fact that the software and services with Firehouse Software is currently included in the contract for services provided through Central County Emergency 911 at no additional cost to the District.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the preparation and submission of the termination letter to Firehouse Software was unanimously approved and accepted.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

- Director Francis B. Oberkramer           - Aye
- Director Pat Feder                         - Aye
- Director Charles Kuhn                   - Aye

**VI. OLD BUSINESS**

The Chairman then called the next item on the agenda: Old Business.

**A. Policy Manual Update – Chapter 1**

Chief Brown and Deputy Chief Gabel presented to the Board the revised final draft of the revision to Chapter 1 of the District Policy Manual for approval.

A general discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the proposed revisions to Chapter 1 of the District Policy Manual was approved and adopted.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

**B. Ordinance 33**

Chief Brown and Fire Marshal Pallarito presented to the Board the revised signature page for Ordinance 33 (Fire Code) for signature.

A brief discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the signature page for Ordinance 33 was approved and adopted.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

**C. First Amendment to Health Plan**

Chief Brown and Deputy Chief Gabel presented to the Board the revised First Amendment to the Group Health Plan.

A general discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the proposed First Amendment to the Group Health Plan was approved and adopted.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

**VII. NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

**A. Advertising for Concrete bids**

Chief Brown requested permission from the Board to advertise for bids and proposals for concrete repair at Station 1.

A general discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the request to advertise for proposals for concrete and asphalt repair/replacement was approved and adopted.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

**B. Floor Covering for Station 1**

Chief Brown informed the Board that the facilities community had solicited bids and proposals for the repair and replacement of the floor covering in the kitchen/common area at Station 1 and the best proposal came back at the amount of \$3,225.00.

A general discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the proposal to replace the floor covering at Station 1 in the kitchen/common area was approved and adopted.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

**C. CCE911 HIPPA Associate Agreement**

Chief Brown presented to the Board the proposed HIPPA Associate Agreement for Central County Emergency 911.

A general discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the proposed was HIPPA Associate Agreement for Central County Emergency 911 approved and adopted.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

**D. Search and Rescue Application**

Chief Brown reported to the Board that the District had received one application for the Search and Rescue program and that the individual is a good candidate.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the following resolution was unanimously approved and accepted:

“RESOLVED, that William Wallace is hereby added to the District Volunteer staff as a member of the Search and Rescue program.” The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye



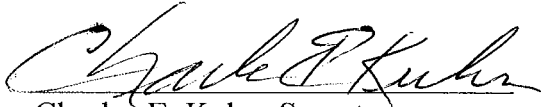
**VII. ANNOUNCEMENT OF NEXT MEETING**

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held Tuesday, April 28, 2015 at 1930 hours, Training Room, Eureka Fire Protection District, 4849 Highway 109, Eureka, Missouri 63025.

**ADJOURNMENT**

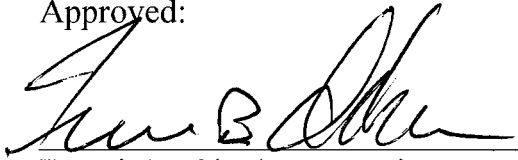
Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 2024 hours (8:24p.m.).

Respectfully submitted,



Charles E. Kuhn, Secretary,  
Board of Directors

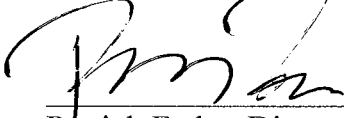
Approved:



Francis B. Oberkramer, Director

4/28/15

Date



Patrick Feder, Director

4/28/15

Date



Charles E. Kuhn, Director

4/28/15

Date