

**MINUTES OF THE  
ELEVEN HUNDREDTH AND THIRD MEETING  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
ST. LOUIS AND JEFFERSON COUNTIES  
STATE OF MISSOURI**

**JULY 28, 2015**

**BE IT REMEMBERED**, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Boardroom, Central Engine House, 4849 Highway 109 , Eureka, Missouri 63025, on Tuesday, July 28, 2015, at 1930 hours (7:30 p.m.). At the above time and place there were present:

**ROLL**

Patrick Feder	-- Chairman and Director
Francis B. Oberkramer	-- Treasurer and Director
Charles E. Kuhn	-- Secretary and Director

Chief Greg Brown (absent)  
Assistant Chief Tomnitz  
District Counsel Patrick Butler

Guests in attendance - various members of the paid and volunteer staff

**QUORUM**

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

## **AMENDMENTS TO AGENDA**

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Tomnitz reported the following additions to the tentative agenda:

**II. Communications:** none.

**III. Public Comments:** none.

**IV. Budget:** none.

**V. Land Agreements:** none.

**VI. Old Business:** none.

**VII. New Business:** none.

## **I. APPROVAL OF PRIOR MINUTES**

The Chairman called for acceptance or rejection of meeting Minutes for the July 14, 2015 meeting.

The Minutes of the July 14, 2015 meeting of the Board of Directors were presented for review, modification, or approval. Following discussion, and on motion by Director Oberkramer, seconded by Director Feder, the following resolution was unanimously approved and accepted:

“RESOLVED, that the Minutes of the Board of Directors’ Meeting of July 14, 2015 are hereby adopted and approved in their entirety as presented with the corrections made and suggested, if any.”

The above Minutes of the July 14, 2015 meeting having been approved, the Chairman directed that the same be filed in the Minute Book for the purpose of recording all proceedings of the Board of Directors for the Eureka Fire Protection District.

## **II. COMMUNICATIONS**

The Chairman next called for discussion of Communications.

### **A. Thank You from Eileen Svoboda**

Chief Tomnitz presented a Thank You from the letter published in the Current from Eileen Svoboda. A copy of the communication was reviewed by the Board.

## **III. PUBLIC COMMENTS**

The Chairman next called for Public Comments.

No public comments were presented to the Board.

## **V. BUDGET AND FINANCIAL MATTERS**

### **A. Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Feder, and seconded by Director Kuhn, and the following Resolution was unanimously adopted:

**RESOLUTION**  
**ADOPTING THE TREASURER'S REPORT**  
**OF THE**  
**EUREKA FIRE PROTECTION DISTRICT**  
**JULY 28, 2015**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, July 28, 2015, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramcr	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

**B. 2014 Audit**

Kent McCoy's presented his written 2014 audit report to the Board and he also reviewed the audit report in detail with the Board.

Following discussion, and on motion by Director Kuhn, seconded by Director Feder, the following resolution was unanimously approved and accepted:

“RESOLVED, that the 2014 audit report from McCoy & Associates is received by the District and shall be forwarded to the State Auditor's Office.” The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

## **VI. OLD BUSINESS**

The Chairman then called the next item on the agenda: Old Business.

### **A. Policy Manual Update – Chapter 2**

Chief Tomnitz and Deputy Chief Gabel presented to the Board the final draft of the revision to Chapter 2 of the District Policy Manual for review only.

A general discussion was held.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the proposal to increase the fees charged for ambulance services was approved by the Board.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

### **B. Mutual Aid Agreement**

Chief Tomnitz presented to the Board an Automatic Mutual Aid Agreement for the Gerald-Rosebud Fire Protection District. Chief Tomnitz reminded the Board that the District had recently enacted such an agreement with St. Clair in October 2014.

After a general discussion, Director Kuhn made a motion to approve the Automatic Mutual Aid Agreement, and Director Oberkramer duly seconded the motion.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

**VII. NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

**A. Equine Search & Rescue Candidate Application**

Chief Tomnitz reported to the Board that the District had received an application for the Equine Search & Rescue program and that the individual is s good candidate.

Following discussion, and on motion by Director Kuhn, seconded by Director Oberkramer, the following resolution was unanimously approved and accepted:

“RESOLVED, that Danielle Santiago is hereby added to the District Volunteer staff as a member of the Equine Search & Rescue program.” The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

**B. Quarterly Reports**

Chief Tomnitz presented the quarterly reports for the 2nd Quarter of 2015. After detailed review of the reports by the Board, no substantive questions were presented by the Board.

A copy of the reports are attached hereto and incorporated herein by reference.

Following a discussion, and on motion by Director Feder, seconded by Director Kuhn, the Board of Directors being present and voting affirmatively, the motion to approve the quarterly reports was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles E. Kuhn	- Aye

**MOTION FOR CLOSED SESSION**

Thereafter, on motion duly made by Director Feder, seconded by Director Oberkramer, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting.

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer	- Aye
Director Pat Feder	- Aye
Director Charles Kuhn	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 7:55 p.m. and a Closed Meeting was held.

**RECONVENMENT OF OPEN SESSION**

The public meeting reconvened at 7:57 p.m., after the completion of the closed session.

NO ACTION TAKEN BY THE BOARD IN CLOSED SESSION AND NO VOTES TAKEN. NO ROLL CALL VOTES TAKEN DURING CLOSED SESSION.

**VIII. ANNOUNCEMENT OF NEXT MEETING**

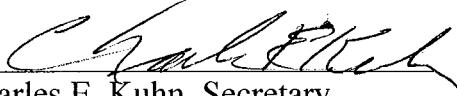
Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held Tuesday, August 11, 2015 at 1930 hours, Training Room, Eureka Fire Protection District, 4849 Highway 109, Eureka, Missouri 63025.

## **ADJOURNMENT**

Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1959 hours (7:59 p.m.).




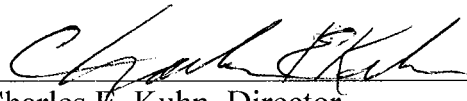
Respectfully submitted,

  
Charles E. Kuhn, Secretary,  
Board of Directors

Approved:

 8/11/15  
Francis B. Oberkramer, Director Date

 8/11/15  
Patrick Feder, Director Date

 8/11/15  
Charles E. Kuhn, Director Date