

**THIRTEEN HUNDRED and THIRTY-FIRST (1331st) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

February 25, 2025

BE IT REMEMBERED that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, February 25, 2025, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director (via zoom)

Fire Chief Scott Barthelmass

Guests in physical attendance -
Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Fire Chief Barthelmass reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VI. Shop Steward Remarks: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for the meeting minutes for the January 28, 2025 of Director's Open and Closed Meeting for review and approval by the Board.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the minutes of the January 28, 2025 Open and Closed meeting were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

No items presented.

III. PENSION BOARD

The Chairman next called for the presentation of any pension matters.

No items presented.

IV. COMMUNICATIONS

The Chairman next called for the presentation of Communications.

A. Thank you note from Cardinal Glennon to Eric Miller and Josh Wilson

Fire Chief Barthelmass provided a copy of the Thank You letter from Cardinal Glennon to Eric Miller and Josh Wilson to the Board for review.

B. Thank you letter from Alton Police Department for Search and Rescue

Fire Chief Barthelmass provided a copy of the Thank You letter Alton Police Department for Search and Rescue to the Board for review.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items were presented to the Board.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Merry attended the meeting via zoom. He provided an update to the Board on the Shop efforts to walk through local neighborhoods and distribute informational material regarding the April tax rate election. He also updated the Board

on the District's smoke detector inspection program.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices.

Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
February 25, 2025**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer's Report submitted to the Board of Directors, February 25, 2025, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

VIII. OLD BUSINESS

The next called before the Board was Old Business matters, the Chairman then requested the presentation of any Old Business.

A. Election Update

Fire Chief Barthelmass provided a brief update to the Board concerning the upcoming tax increase election. Braxton Payne with Show-Me Victories attended the meeting via zoom and provided an update on the informational campaign for the upcoming election and Proposition F

A general discussion was held.

The Board did not hold a vote.

B. Audit Update

Fire Chief Barthelmass informed the Board that the filed work for the annual audit is scheduled for April 14, 2025. He reported that the that audit completion date is targeted for June 20, 2025 submission.

A brief discussion was held.

The Board did not hold a vote.

C. SHBB Update

Fire Chief Barthelmass provided a brief update to the Board concerning the Safe Haven Baby Box at House #2. He State of Missouri testing was scheduled for March 5, 2025.

A short discussion was held.

The Board did not hold a vote.

D. Hiring List Update

Fire Chief Barthelmass updated the Board on the new hiring list process and reported that 19 individuals submitted applications. He reported that the written exam is

scheduled later in the week and that the interview process will start the week of March 11, 2025.

A general discussion was held.

The Board did not hold a vote.

F. Public Comment Policy

Fire Chief Barthelmass informed the Board that he developed public comment cards and a simplified public speaker procedure for future Board meeting. He provided copies of the policy draft to the Board.

A brief discussion was held.

The Board did not hold a vote.

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. South County Tech Partnership

Fire Chief Barthelmass informed the Board that District will be assisting South County Technical School in a series of Fire and EMS career development trainings over the next 12 months.

A brief discussion was held.

The Board did not hold a vote.

B. St. Louis Area Fire Administrators Group

Fire Chief Barthelmass informed the Board that the District's administrative staff have joined the St. Louis Area Fire Administrators Group and will be attending monthly meetings and training events.

A general discussion was held.

The Board did not hold a vote.

C. Tax Payments

Fire Chief Barthelmass informed the Board that the District a large tax disbursement from St. Louis County that had been delayed by about a month. It was reported that St. Louis County explained that the delayed disbursement was due to adverse winter weather.

A brief discussion was held.

The Board did not hold a vote.

D. Pest Control

Fire Chief Barthelmass and Battalion Chief Dempsey informed the Board that District fire stations are in the need for professional pest control. Battalion Chief Dempsey reported that he contacted local pest control companies and obtained verbal service proposals from Rottler and Orkin. He stated that he will obtain written proposals from each and present to the Board.

A general discussion was held.

The Board did not hold a vote.

E. Break the Stigma Conference

Fire Chief Barthelmass informed the Board that the District has been asked by SSM healthcare to host the Break the Stigma Conference at the Training Center in the fall of 2025.

A short discussion was held.

The Board did not hold a vote.

F. Dental and Vision Insurance Renewal

Fire Chief Barthelmass and Deputy Chief Stamberger informed the Board that the District's Dental and Vision Insurance Renewal is up for renewal and that the District had received renewal notices from Delta Dental/Vision indicating that dental insurance

premium will increase 4% and that the vision insurance will increase 1%.

A general discussion was held.

Thereafter, on motion duly made by Director Brown, seconded by Director Mathison, and unanimously adopted, the Board approved the insurance renewal.

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

G. Fire Record Retention

Fire Chief Barthelmass informed the Board that with the District's record being transferred to the new NERIS system, he asked attorney Butler to review the required record retention standards from the State of Missouri. Fire Chief Barthelmass provided a brief report to the Board.

A brief discussion was held.

The Board did not hold a vote.

H. St. Francis Meal Ministry

Fire Chief Barthelmass informed the Board that the Shop members had committed to providing meals once a month at on of the St Francis Church monthly meal programs.

A brief discussion was held.

The Board did not hold a vote.

I. County Notifications

Fire Chief Barthelmass informed the Board that the annual financial letters and financial reports need to be delivered to St. Louis and Jefferson Counties and he requested that the Board approve the execution of the cover letter to each county. The Board agreed to sign-off on the cover letter without a vote due to the fact that it was a ministerial task and not a legislative/executive action.

A brief discussion was held.

The Board did not hold a vote.

J. MOFAD/MFFCIP

Fire Chief Barthelmass informed the Board that MOFAD had amended its trust document to require that members also belong to the Missouri Fire Fighter Critical Illness pool.

A brief discussion was held.

The Board did not hold a vote.

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Brown, seconded by Director Mathison, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting and/or R.S.Mo. Section 610.021 (18) discussion of operational guidelines, policies, or responses plans for discussion or adoption to avoid or prevent any critical incident as defined in Section 610.021(18).

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:55 p.m. and a Closed meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 5:57 pm.

**THE CHAIRMAN STATED THAT NO
OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN
BY THE BOARD IN CLOSED SESSION AT THE FEBRUARY 25, 2025
MEETING.**


X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors is scheduled to be held on Tuesday, March 11, 2025 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

ADJOURNMENT

Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1758 hours (5:58 p.m.).

Respectfully submitted,

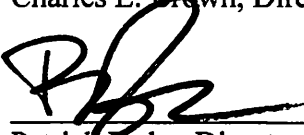


Gregory Lee Mathison, Secretary,
Board of Directors


Approved:



Charles L. Brown, Director 03/11/25
Date



Patrick Feder, Director 3/11/25
Date



Gregory Lee Mathison, Jr. 3-11-25
Date