

**MINUTES OF THE
THIRTEEN HUNDRED and TWENTY-FOURTH (1324th) MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI**

November 26, 2024

BE IT REMEMBERED that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, November 26, 2024, at 1730 hours (5:30 p.m.). At the above time and place there were present:

ROLL

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director*

(*attending via videoconferencing from 5:30 pm until 7:02 pm;
attending in-person after 7:02 pm)

Fire Chief Greg Brown
Assistant Chief Scott Barthelmass

Guests in physical attendance -
Members of the District Staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Chief Brown informed the Board that Assistant Chief Barthelmass was going to run the meeting. Assistant Chief Barthelmass reported the following additions to the tentative agenda:

III. Pension Issues: none.

IV. Communications: none.

V. Public Comments: none.

VI. Shop Steward Remarks: none.

VII. Budget: none.

VIII. Old Business: none.

IX. New Business: none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of the meeting minutes for the November 12, 2024 Board of Director's Open and Closed Meeting.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the minutes of the November 12, 2024 Open and Closed meeting were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

II. PRESENTATIONS

A. Presentation by Chairman Feder to Fire Chief Greg Brown

Chairman Feder announced that due to his upcoming retirement, that this will be the last Board meeting with Fire Chief Brown. Chairman Feder offered praise and appreciation for the many years of dedicated work and efforts that Chief Brown did every day to improve the community and improve the District. Director Brown and Mathison also offered praise and appreciation for the outstanding job that Fire Chief Brown performed over the years. All said that Fire Chief will be missed and wished him the best in his retirement.

A brief discussion was held.

Congratulations was offered by District staff and guests attending the meeting.

III. PENSION BOARD

The Chairman next called for the presentation of any pension matters.

No items were presented.

IV. COMMUNICATIONS

The Chairman next called for the presentation of Communications.

A. Holiday Public Relations

Assistant Chief Barthelmass provided a report to the Board of the upcoming Holiday activities and holiday public relations events by District personnel.

B. Light Up Glennon

Assistant Chief Barthelmass provided a report to the Board on the District's planned participation in the upcoming Light Up Glennon event.

A brief discussion was held.

C. Thank You Letter from Ross Pobanz

Assistant Chief Barthelmass provided a copy of the Thank You letter/card report to the Board from Ross Pobanz for the District's assistance when his RV caught on fire at QT. He expressed gratitude to the District for its assistance with the fire and also for its assistance in finding temporary food and shelter.

V. PUBLIC COMMENTS

The Chairman next called for Public Comments.

VI. SHOP STEWARD REMARKS

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Merry did not attend the meeting due to responding to a call.

No items presented.

VII. BUDGET AND FINANCIAL MATTERS

A. Treasurer's Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices.

Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison and the following Resolution was unanimously adopted:

**RESOLUTION
ADOPTING THE TREASURER'S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
November 26, 2024**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, November 26, 2024, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown - Aye
Director Pat Feder - Aye
Director Gregory Lee Mathison, Jr. - Aye

VIII. OLD BUSINESS

The next called before the Board was Old Business matters, the Chairman then requested the presentation of any Old Business.

A. Open Bids for Swiftwater Gear

Assistant Chief Barthelmass presented to the Chairman the sealed bids received in response to the RFP for the new Swiftwater Gear.

The Chairman opened the bids and announced the following bids:

1.	Sentinel	\$38,310.63
2.	Feld Fire	\$34,115.40
3.	Feld Fire	\$26,205.40
4.	Leo Ellebracht	\$22,024.00
5.	Dinges Fire	\$29,015.10
6.	Trident Rescue	\$35,910.00
7.	Banner Fire Equipment	\$35,233.66
8.	Dive International	\$25,429.82
9.	Webco Holdings	\$25,429.82
10.	Whitmer Public Safety	\$48,322.19
11.	Rock N Rescue	\$20,253.42

The Chairman announce that the bids will be referred to the committee for review and that the bid will hopefully be awarded at the next meeting.

A vote was not held.

B. Wildland Gear Bid Award

Assistant Chief Barthelmass informed the Board that the committee had made a recommendation that the bid for the new Wildland Gear be awarded to Banner Fire Equipment in the amount of \$47,732.50. It was reported that the bid met all required specifications and was also the lowest bid meeting all specifications.

A brief discussion was held.

Following further discussion, Director Brown made a motion to approve the bid award and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

A vote was not held.

C. Roof Update

Assistant Chief Barthelmass reviewed the roof inspection report from Eureka Contracting and Roofing. He stated that he was hoping to talk with other roofing contracts as well and we provide an update at the next Board meeting.

A brief discussion was held, but a vote was not taken.

D. Defeasance Update

Assistant Chief Barthelmass informed the Board that the anticipated closing date was scheduled for December 3, 2024.

A brief discussion was held. No vote was taken.

E. SHBB Update

Assistant Chief Barthelmass provided a brief update to the Board concerning the Safe Haven Baby Box at House #2. He reported that the contractor is working on the drywall and that hopefully that project may be completed within a month.

A short discussion was held.

F. CD Renewal

Assistant Chief Barthelmass informed the Board that money invested in a CD at Sullivan Bank was going to mature and that he recommended to the Board the funds are

re-invested in a new 7 month CD at 4.7% that will mature in June 2025. It was reported that the new truck is scheduled for delivery in July 2025, so the funds will be available prior to the truck being completed and delivered.

Following further discussion, Director Brown made a motion to approve the CD renewal and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

G. Election Notice

Assistant Chief Barthelmass confirmed with the Board that District Counsel had prepared the Election Notice for the April 2025 for the Board of Director election. A brief discussion was held.

No vote was taken.

IX. NEW BUSINESS

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

A. SAR Member Approval

Assistant Chief Barthelmass presented to the Board an approved list of 4 new candidates for the District's Search and Rescue Program:

Dale Luitjohan

Wendi Schupe

Jacob Trost

Jason Rose

Following discussion, and on motion by Director Brown to approve the SAR Members recommendations, seconded by Director Mathison, the motion was approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

MOTION FOR CLOSED SESSION

Thereafter, on motion duly made by Director Mathison, seconded by Director Brown, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after "new business" or at such time during the meeting as convenient to the meeting and/or R.S.Mo. Section 610.021 (18) discussion of operational guidelines, policies, or responses plans for discussion or adoption to avoid or prevent any critical incident as defined in Section 610.021(18).

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 5:55 p.m. and a Closed meeting was held.

RECONVENING OF OPEN SESSION

The public portion of the meeting reconvened at 7:57 pm.

**THE CHAIRMAN STATED THAT NO
OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN
BY THE BOARD IN CLOSED SESSION AT THE NOVEMBER 26, 2024
MEETING.**

X. ANNOUNCEMENT OF NEXT MEETING

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors is scheduled to be held on Tuesday, December 10, 2024 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.

A further discussion was held concerning the Board meeting scheduled for December 24, 2025. After discussion, Director Mathison made a motion to move the December 24, 2025 Board meeting to December 18, 2025 at 6:00 pm.


The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

ADJOURNMENT

Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1959 hours (7:59 p.m.).

Respectfully submitted,



Gregory Lee Mathison, Secretary,
Board of Directors

Approved:



Charles L. Brown, Director

12/10/24


Date



Patrick Feder, Director

12/10/24

Date



Gregory Lee Mathison, Jr.

12-10-24

Date