

**THIRTEEN HUNDRED and TWENTY-NINTH (1329<sup>th</sup>) MEETING  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
ST. LOUIS AND JEFFERSON COUNTIES  
STATE OF MISSOURI**

**January 28, 2025**

**BE IT REMEMBERED** that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Fire Station 1 – Meeting Room; 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, January 28, 2025, at 1800 hours (5:00 p.m.). At the above time and place there were present:

**ROLL**

Charles L. Brown	-- Treasurer and Director
Patrick Feder	-- Chairman and Director
Gregory Lee Mathison, Jr.	-- Secretary and Director

Fire Chief Scott Barthelmass

Guests in physical attendance -  
Members of the District Staff

**QUORUM**

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of public business to be brought before it at this time. The Chairman also confirmed that the posted agenda for the meeting contained instructions for accessing the meeting electronically and that the agenda was posted and made available to the public more than 24 hours prior to the start of the meeting.

## **AMENDMENTS TO AGENDA**

The Chairman inquired as to whether there were any amendments to the Tentative Agenda for the meeting. Fire Chief Barthelmass reported the following additions to the tentative agenda:

**III. Pension Issues:** none.

**IV. Communications:** none.

**V. Public Comments:** none.

**VI. Shop Steward Remarks:** none.

**VII. Budget:** none.

**VIII. Old Business:** none.

**IX. New Business:** none.

On motion made by Director Brown and seconded by Director Mathison the Tentative Agenda was accepted as the Final Approved Agenda.

## **I. APPROVAL OF PRIOR MINUTES**

The Chairman called for the meeting minutes for the January 14, 2025 of Director's Open and Closed Meeting for review and approval by the Board.

Following discussion, and on motion by Director Brown, seconded by Director Mathison, the minutes of the January 14, 2025 Open and Closed meeting were approved by the Board.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

## **II. PRESENTATIONS**

### **A. Pinning of New Members**

The Chairman called the administration of the Oath of Office for two new members of the District. The Chairman administered the Oath of Office for new firefighters Eric Miller and Joshua Call. Thereafter, a pinning ceremony was held.

All present offered congratulations to the two new members.

## **III. PENSION BOARD**

The Chairman next called for the presentation of any pension matters.

District Pension Advisor Greg Stewart attended the meeting and presented the 4<sup>th</sup> Quarter Pension Report to the Board. He reported that the pension portfolio decreased by 1.4% during the 4<sup>th</sup> Quarter – mainly due to the decline in bonds. He reported a end of quarter value of \$18,526,972.00.

A general discussion was held.

The Board did not hold a vote.

## **IV. COMMUNICATIONS**

The Chairman next called for the presentation of Communications.

No items were presented to the Board.

## **V. PUBLIC COMMENTS**

The Chairman next called for Public Comments.

No items were presented to the Board.

## **VI. SHOP STEWARD REMARKS**

The Chairman next called for any remarks from the Shop Steward.

Shop Steward Merry attended the meeting and discussed the Shop activities related to the upcoming April tax election.

**VII. BUDGET AND FINANCIAL MATTERS**

**A. Treasurer's Report**

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices.

Following a brief discussion, a motion was duly made by Director Brown, and seconded by Director Mathison and the following Resolution was unanimously adopted:

**RESOLUTION  
ADOPTING THE TREASURER'S REPORT  
OF THE  
EUREKA FIRE PROTECTION DISTRICT  
January 28, 2025**

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer's Report submitted to the Board of Directors, January 28, 2025, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”

The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Pat Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

## **VIII. OLD BUSINESS**

The next called before the Board was Old Business matters, the Chairman then requested the presentation of any Old Business.

### **A. Tax Initiative Update**

Fire Chief Barthelmass provided a brief update to the Board concerning the upcoming tax increase election. The Board was provided a copy of the draft ballot language that was filed with St. Louis and Jefferson Counties.

A short discussion was held.

### **B. SHBB Update**

Fire Chief Barthelmass provided a brief update to the Board concerning the Safe Haven Baby Box at House #2. He reported that the camera is installed, but that the District is waiting on State of Missouri testing.

A short discussion was held.

### **C. CBA Update**

Fire Chief Barthelmass provided a brief update to the Board concerning a small error in the recently adopted CBA. He reported that error was corrected and he was waiting on the Shop to counter-sign the correction.

A short discussion was held.

### **D. Strategic Plan Update**

Fire Chief Barthelmass provided a short update to the Board on the next stages of the Strategic Plan. He informed that Board that District staff is in the process of finalizing the documents and he is anticipating final documents in two to four weeks.

A brief discussion was held.

The Board did not hold a vote.

**E. Third Party Administrator -Aither**

Fire Chief Barthelmass and Deputy Chief Stamberger provided an update regarding the changing of the third-party administrator for the District Health Plan. It was reported that the District is on schedule to change to Aither Health from AMI as the new third party administrator effective February 1, 2025.

A brief discussion was held.

The Board did not hold a vote.

**IX. NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.

**A. Quarterly Reports**

Fire Chief Barthelmass presented to the Board the Quarterly Reports for the 4<sup>th</sup> Quarter of 2024.

A general discussion was held concerning the reports, the type of information that the Board wishes to review in the reports, and the fact that the reports should be made available to the public.

Following discussion, Director Brown made a motion to acknowledge receipt of the 4<sup>th</sup> Quarter reports and the motion was seconded by Director Mathison.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Gregory Lee Mathison, Jr.	- Aye

**B. Bond Debt**

Fire Chief Barthelmass presented to the Board an update that based upon information provided by Stiffel that the District has a current balance of \$7,729,693.10 in bond indebtedness.

A general discussion was held.

The Board did not hold a vote.

**C. Grow Social Media Update**

Chairmen Feder and Fire Chief Barthelmass informed the Board that they had a meeting with Grow Social Media and instructed them to eliminate the District App due to the lack of public use. It was reported that the deletion of the District App will save the District money each month. It was also reported that they requested Grow Social Media to add additional information and content to the community newsletter.

A general discussion was held.

The Board did not hold a vote.

**D. Community Paramedic Program**

Fire Chief Barthelmass informed the Board that the District staff wants to participate in the Community Paramedic Program and that Tyler Melton has been sent to get certified by the State of Missouri.

A general discussion was held. The consensus of the Board was that they all thought that it was a good idea and will provide a good public service to the community.

The Board did not hold a vote.

**E. River City Rescue Conference**

Fire Chief Barthelmass informed the Board that the District staff will host River City Rescue Conference for three (3) days for approximately 120 to 130 first responders. The date of the conference has not been selected yet.

A general discussion was held.

The Board did not hold a vote.

**F. Audit**

Fire Chief Barthelmass presented to the Board the engagement letter from Botz & Deal for the 2024 Audit. He reported that District staff has started the annual audit process and that it is his goal to have the audit completed ahead of time this year.

A general discussion was held.

The Board did not hold a vote.

**G. Acadis System**

Fire Chief Barthelmass informed the Board that the State of Missouri has requested the District to help test its new Acadis certification tracking software. He stated that the new program will be beneficial to all departments and personnel in that it will manage reminders for state certification and also report certification completion information.

A general discussion was held.

The Board did not hold a vote.

**H. CLA Statement of Work**

Chairman Feder informed the Board that he met with CLA and it was agreed that its fees would not exceed \$48,000.00 for 2025 and that the goal will be to have all financial reporting performed “in-house” in 2026. Fire Chief Barthelmass informed the Board of the actions that he plans to take to have all financial reporting performed “in-house” in 2026.

A general discussion was held.

The Board did not hold a vote.

**MOTION FOR CLOSED SESSION**

Thereafter, on motion duly made by Director Brown, seconded by Director Mathison, and unanimously adopted, it was decided that there shall be a closed meeting of the board of directors, with closed records and closed vote, to be held for the discussion pursuant to RSMo. Section 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; RSMo. Section 610.0.021(3), Hiring, Firing, Discipline or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded; and RSMo. Section 610.021(23), Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups, to occur immediately after



"new business" or at such time during the meeting as convenient to the meeting and/or R.S.Mo. Section 610.021 (18) discussion of operational guidelines, policies, or responses plans for discussion or adoption to avoid or prevent any critical incident as defined in Section 610.021(18).

The Board of Directors being present and voting affirmatively, the Motion was adopted and approved. The roll call vote was as follows:

Director Charles L. Brown	- Aye
Director Patrick Feder	- Aye
Director Gregory Lee Mathison, Jr.	- Aye

Based upon the foregoing vote, the public session of the meeting of the Board of Directors adjourned at 6:25 p.m. and a Closed meeting was held.

### **RECONVENING OF OPEN SESSION**

The public portion of the meeting reconvened at 6:50 pm.

**THE CHAIRMAN STATED THAT NO  
OFFICIAL VOTES OR OFFICIAL ACTIONS WERE TAKEN  
BY THE BOARD IN CLOSED SESSION AT THE JANUARY 28, 2025 MEETING.**

### **X. ANNOUNCEMENT OF NEXT MEETING**

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors is scheduled to be held on Tuesday, February 11, 2025 at 1730 hours, Fire Station 1, Meeting Room, 4849 Highway 109, Eureka Fire Protection District, Eureka, Missouri.


### **ADJOURNMENT**

Upon motion duly made by Director Mathison, seconded by Director Brown, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1851 hours (6:51 p.m.).


Respectfully submitted,

  
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Gregory Lee Mathison, Secretary,  
Board of Directors

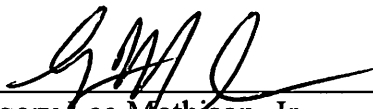
Approved:

  
\_\_\_\_\_  
Charles L. Brown, Director

02/11/25  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Patrick Feder, Director

2/11/25  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gregory Lee Mathison, Jr.

2-11-25  
\_\_\_\_\_  
Date